

Grant Lifecycle

1 Pre-Award Phase

- PI identifies potential funding sources that align with their project goals
- PI develops a detailed proposal, including the project description, budget, and compliance documents in line with proposal announcement
- The proposal undergoes internal review to ensure it meets institutional and sponsor requirements
- The finalized proposal is submitted to the funding agency through the appropriate channels

2 Award Phase

- The funding agency reviews the submitted proposals, evaluating them based on criteria such as significance, innovation, and feasibility
- Successful proposals receive an award notification. The institution and the PI are informed of the funding decision
- Terms and conditions of the award are negotiated, if necessary, between the funding agency and the institution
- The institution formally accepts the award, and the funds are allocated to the project

3 Post-Award Phase

- The PI begin the project, adhering to the approved budget and timeline
- Regular progress and financial reports are submitted to the funding agency to ensure compliance with the award terms
- Any necessary changes to the project scope, budget, or timeline are requested by PI and reviewed/approved by funding agency

4 Closeout

- The PI submits final technical and financial reports to the funding agency, summarizing the project's outcomes and expenditures
- All required closeout documentation is completed, and the project is officially closed

Contact HSC-
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